



### Exam 1/Exam 2/Exam 3:

- ◇ Make-up exams will **not** be possible without *prior* arrangements—and the reason for missing an exam must be **compelling** and perhaps more importantly, **documented**. Exams taken after the scheduled date will be more difficult.
- ◇ Exams will resemble homework problems and problems done in class.
- ◇ Exams will be open book and open notes.

### Final Exam:

- ◇ Will be open book and open notes.
- ◇ Will be cumulative.

### General Philosophy/Attendance:

- ◇ College prepares you for a professional position.
- ◇ In the working world, **you** are responsible for your career and **you** are accountable for your decisions. For example, class attendance is expected (just as you are expected to go to work), but not required.

### Important Dates:

Last Day to Change/Add a Class	September 4, 2015
Labor Day (Holiday)	September 7, 2015
<b>First Exam</b>	<b>September 18, 2015</b> ( <i>subject to change</i> )
Fall Break	October 12, 2015
<b>Second Exam</b>	<b>October 16, 2015</b> ( <i>subject to change</i> )
<b>Third Exam</b>	<b>November 4, 2015</b> ( <i>subject to change</i> )
Saint Martin's Day (Holiday)	November 11, 2015
Last Day to Withdraw From a Class	November 13, 2015
Thanksgiving Break (Holiday)	November 27, 2015
Last Day of Classes	December 3, 2015
Final Exam	December 7, 2015, 8:00–10:00 a.m.

### Students with Disabilities:

If you need course adaptations or accommodations because of a disability, if you have a medical and/or safety concern to share with me, or if you need special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible